

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, JULY 22, 2013**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr., presiding. \*Eight (8) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; Kingsley Blasco; John McCrea; Richard Norris, and William Piper.

\*Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum and Instruction; Richard E. Kerr, Jr., Business Manager; and Carol Kuntz, Board Minutes. Trish Grace, The Valley Times-Star;

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE JUNE 17, 2013 REGULAR BOARD MEETING MINUTES AND THE JUNE 17, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES,**

Motion by Norris, seconded by Roush for approval of the June 3, 2013 Buildings and Property Committee Meeting Minutes; the June 3, 2013 Committee of the Whole of the Board Meeting Minutes; and the June 3, 2013 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Roush, McCrea, Piper, Swanson, Gutshall, Barrick, Norris and Wolf. Motion carried unanimously. 8 – 0

### **IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

No student report was given.

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**V. TREASURER’S REPORT (Balances as of June 28, 2013)**

General Fund	\$11,586,427.52
Cafeteria Fund	\$ 267,810.52
Student Activity Fund	\$ 186,168.82
Capital Projects	\$ 4,291,980.34

The Treasurer’s Report showed balances as outlined above as of June 28, 2013. Motion by Gutshall, seconded by Norris for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Roush, McCrea, Piper, Gutshall, Barrick, Norris, Swanson, and Wolf. Motion carried unanimously. 8 - 0

**VI. PAYMENT OF BILLS 2012-2013**

**A.**

General Fund	\$ 1,606,780.01
Cafeteria Fund	\$ 114,214.96
Student Activities Fund	\$ 22,181.68
Capital Projects	\$ 267,374.00

Motion by Gutshall, seconded by Norris for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, and Capital Projects payments of bills for 2012-2013 as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Piper, Gutshall, Barrick, Norris, Swanson and Wolf. Motion carried unanimously. 8 – 0

**VI. PAYMENT OF BILLS 2013-2014**

**B.**

General Fund	\$ 463,894.32
Student Activities Fund	\$ 1,143.79
Total	\$ 2,475,588.76

Motion by Gutshall, seconded by Norris for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, and Capital Projects payments of bills for 2013-2014 as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Piper, Gutshall, Barrick, Norris, Swanson and Wolf. Motion carried unanimously. 8 – 0

**VII. READING OF CORRESPONDENCE**

**VIII. RECOGNITION OF VISITORS**

April Messenger, Bill Beck, Rita Beck, and Trisha Grace.

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**IX. PUBLIC COMMENT PERIOD**

Mr. Bill Beck, 108 Lance Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a pray of encouragement for the Board members and community.

**X. STRUCTURED PUBLIC COMMENT PERIOD**

**XI. OLD BUSINESS**

**XIII. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**1) Middle School TV Studio Advisor (ACTION ITEM)**

The individual whose name is listed below is recommended to serve as Middle School TV Studio Advisor for the 2013-2014 school year.

**Mr. Stephen Elsier**

The administration recommends that the Board of School Directors approve the appointment of Mr. Elsier as Middle School TV Studio Advisor for the 2013-2014 school year.

**(ACTION ITEM)**

**2) Mrs. Lisa Black, High School Career Coordinator Teacher is requesting a half-day leave without pay for December 17, 2013.**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave.

The administration recommends that the Board of School Directors approve Mrs. Black's request for a half-day leave without pay as presented.

**(ACTION ITEM)**

**3) Mrs. Jeanne Temple, Assistant Superintendent is in the final year of her five year contract. The Board needs to set her salary for that final year.**

The administration recommends that the Board of School Directors increase Mrs. Temple's salary for the final year of her contract by the Adjusted Index as set by the Pennsylvania Department of Education (2.2%).

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**A) PERSONNEL CONCERNS (. . .continued)**

**4) Additional Per Diem Substitute Teachers**

**(ACTION ITEM)**

**Rachel Lerch                      Elementary Education  
Joseph Washington            History Education**

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list as presented.

**5) Coaching Appointments**

**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2013-2014 school year.

**Kyle Ebersole                      Assistant Football Coach  
Deb Whitmoyer                    Assistant Field Hockey Coach  
Kristen Kitchen                   Assistant Field Hockey Coach  
Kelly Cornman                    Volunteer Assistant Field Hockey Coach  
Alexandra Arnold                Assistant Volleyball Coach  
Brad Shover                        Varsity Baseball Coach  
Deven Whitfield                  Assistant Basketball Coach**

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented for the 2013-2014 school year.

**6) Substitute Nurse Assistants**

**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, would like to recommend the individuals listed as substitute Nurse Assistants for the 2013-2014 school year.

**Brooke Brown  
Teresa Frankford**

The administration recommends that the Board of School Directors approve the appointment of the above listed substitute Nurse Assistants as presented.

**7) Elementary Nurse Assistant**

**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, would like to recommend the individual listed as a full-time Nurse Assistant at Mt. Rock Elementary School for the 2013-2014 school year, replacing Mrs. Kay Bear who has retired.

**Gretchen Horst**

The administration recommends that the Board of School Directors approve the appointment of the above listed full-time Nurse Assistant as presented.

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**A) PERSONNEL CONCERNS (. . .continued)**

**8) Elementary Nurse Assistant**

**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, would like to recommend the individual listed as a part-time Nurse Assistant at the Middle School for the 2013-2014 school year, replacing Gretchen Horst who has transferred.

**Jean Byers**

The administration recommends that the Board of School Directors approve the appointment of the above listed part-time Nurse Assistant as presented.

**(ACTION ITEM)**

**9) Luke Nerone**

Sixth Grade Middle School Teacher

Boiling Springs, PA 17007

**Education:**

Dickinson College – American Studies (Bachelor’s Degree)

Wilson College – Elementary Education (Bachelor’s Degree)

**Experience:**

Big Spring School District – Long-Term Substitute Teacher

Carlisle School District, West Shore S.D. and Cumberland Valley S.D. - Substitute Teacher

The administration recommends that the Board of School Directors appoint Mr. Nerone to serve as a sixth grade middle school teacher for the 2013-2014 school year, replacing Stephanie Cramer who has resigned. Mr. Nerone’s compensation for this position should be established at Bachelor’s Degree, step 2, \$44,075.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

**10) Shannon Morrison**

High School Math Teacher

State College, PA 16801

**Education:**

Pennsylvania State University – Secondary Math Education (Bachelor’s Degree)

**Experience:**

State College Area School District – Guest Teacher

The administration recommends that the Board of School Directors appoint Ms. Morrison to serve as a high school math teacher for the 2013-2014 school year, replacing Deb Ginter who has retired. Ms. Morrison’s compensation for this position should be established at Bachelor’s Degree, step 1, \$43,648.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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**A) PERSONNEL CONCERNS (. . .continued)**

**(ACTION ITEM)**

**11) Amy Kyle** Sixth Grade Middle School Reading Teacher  
Wilmington, North Carolina 28411

**Education:**

Appalachian State University – Middle Grade Language Arts Education (Bachelor’s Degree)  
University of North Carolina – Masters Degree in Language and Literacy  
University of North Carolina – Gifted Add-On Certificate

**Experience:**

Holly Shelter Middle School, NC – Language Arts Teacher, Literacy Coach  
Emma B. Trask Middle School, NC – Language Arts Teacher, Reading Coach  
Mount Airy Middle School, NC - Seventh Grade Language Arts and Social Studies Teacher

The administration recommends that the Board of School Directors appoint Mrs. Kyle to serve as a sixth grade middle school reading teacher for the 2013-2014 school year, replacing Heather Housel who has transferred. Mrs. Kyle’s compensation for this position should be established at Master’s Degree, step 6, \$ 54,048.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**VOTE ON XII., NEW BUSINESS, A-1 – A11, PERSONNEL CONCERNS**

Motion by Norris, seconded by Swanson to combine and approve Items A-1 through A-11 as outlined and recommended above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously 8 - 0

**XIII. NEW BUSINESS (. . .continued)**

**B) Credit Pay**

**(ACTION ITEM)**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Amanda Frankford</b>	<b>\$ 1,272.00</b>
<b>SaraBeth Fulton</b>	<b>\$ 150.00</b>
<b>Michael Ginter</b>	<b>\$ 2,544.00</b>
<b>Mary Beth Helbig</b>	<b>\$ 840.00</b>
<b>Michael Statler</b>	<b>\$ 1,272.00</b>
<b>Lauren Swigart</b>	<b>\$ 2,544.00</b>
<b>Heidi Weston</b>	<b><u>\$ 510.00</u></b>
<b>Total</b>	<b>\$ 9,132.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

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Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8 - 0

### **C) Facilities Utilization Request**

**(ACTION ITEM)**

Big Spring Midget Football is requesting permission to use the stadium, the two adjacent fields, press box, and parking lot for midget football practices and games through the months of August, 2013 through November, 2013. Because some of the utilization dates are on a Sunday, Board action is necessary.

The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the request to use the stadium, two adjacent fields, press box, and parking lot as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Swanson and Wolf. Voting No: Barrick. Motion carried. 7 – 1

### **D) 2013-2014 Oak Flat Elementary PTO Fundraiser Request**

**(ACTION ITEM)**

The Oak Flat Elementary School PTO is requesting permission to conduct the fundraisers listed below during the 2013-2014 school term.

#### **Joe Corbi's (Fall) Race for Education (Spring)**

The administration recommends that the Board of School Directors approve Oak Flat PTO's request to conduct the fundraisers listed above during the 2013-2014 school term.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

### **E) Voting Delegates to the October 2013 PSBA School Leadership Conference**

The Pennsylvania School Boards Association requests that the Board of School Directors for each PSBA-member school district notify PSBA of the names of each school district's voting delegates for the October 2013 School Leadership Conference's Legislative Policy Committee meeting.

The administration recommends that the Board of School Directors designate Robert Barrick, Board Secretary, who will serve as Big Spring's voting delegate to the October 2013 School Leadership Conference's Legislative Policy Committee meeting.

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### XIII. NEW BUSINESS (. . .continued)

Motion by Norris seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

#### **F) Approval of 2013-2014 High School Student/Parent Handbook**

Mr. Steven Smith, High School Principal, has updated the High School Student/Parent Handbook for the 2013-2014 school year.

The changes made in the High School Student/Parent Handbook have been included with the agenda. The completed High School Student/Parent Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed handbook.

The administration recommends that the Board of School Directors approve the 2013-2014 changes in the High School Student/Parent Handbook as presented.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

#### **G) 2013-2014 School Police and Community Service Officers' Roster**      **(ACTION ITEM)**

Newville Police Chief Randy Finkey has submitted a list of the names of recommended school police officers and community service officers for the 2013-2014 school term.

A copy of the list has been included with the agenda for Board review.

The administration recommends that the Board of School Directors approve the 2013-2014 school police and community service officers' roster as presented. In turn, the administration will take the necessary steps to ensure that Big Spring's 2013-2014 school police and community service officers' roster is approved by Cumberland County Court.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

#### **H) Approval of Change Orders for Window Project**

As a result of unforeseen conditions, Wolf Consulting Engineers, McCoy Brothers, Inc and the administration recommend the approval of change orders 5, 8, and 10 through 15 as presented at the Building and Property meeting and included in the agenda.

The administration recommends the Board of School Directors approve change orders 5, 8, 10, 11, 12, 13, 14 and 15 at a cost of \$ 12,224.



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**XIII. NEW BUSINESS (. . .continued)**

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

**I) Approval of Updated limits to Procurement Cards (ACTION ITEM)**

To increase revenue, the District is expanding its use of the procurement card to pay recurring utility bills. There are some other smaller increases to better match the principal's use. This only updates the card limits at Enclosure 1; it does not make any other changes to the policy.

The administration recommends the Board of School Directors approve the updated Enclosure 1 (Card Limits) to Policy 625 as shown in the agenda.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

**J) Approval of Transfer to Capital Project Fund (ACTION ITEM)**

In preparing for the audit and year-end closeout it is appropriate to transfer those funds for the 2012-2013 year that were appropriated for the capital project fund. The budget included \$ 653,392.02 budgeted for reserve and Capital Projects plus a \$446,454.65 savings in bond payments due to refinancing for a total of \$ 1,099,846.67.

The administration recommends the Board of School Directors authorize the transfer of \$1,100,000 from the General Fund to the Capital Project Fund.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

**K) Approval of McCoy Bros. Payment Application #2 and #3 (ACTION ITEM)**

Included with the Board packet are two payment applications from McCoy Bros. as approved by WCE. Application two is for \$212,488.00 and is a correction to the last agenda. Application three is for \$140,173.00. Also included is a summary of change orders and total payments to date.

The administration recommends the Board of School Directors approve payment applications two and three to McCoy Brothers, Inc. for a total of \$352,661.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

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**XIII. NEW BUSINESS (. . .continued)**

**L) Approval of Change Order to Domestic Water Heater and UV Light Installation Project**

Lugaila recommended the District consider adding new mixing valves in both locations and provided an estimate. Tim Drawbaugh recommends we install the OF valve to prevent scalding; the HS is (mostly) operational and because of the cost we can forego that valve.

The administration recommends the Board of School Directors approve the change order from Lugaila Mechanical, Inc. to install a mixing valve at Oak Flat Elementary at a cost of \$7,619.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

**M) Aspen Contract Approval**

The administration is recommending X2 Development Corporation for their product, Aspen for the District's new Student Information System and Learning Management System. The Aspen product will provide a more efficient and cost effective solution for student information and learning management services.

The contract that is included with the agenda has been reviewed by Philip Spare, Solicitor and his recommendations have been included within this iteration of the contract.

The administration recommends that the Board of School Directors approve the Aspen product as the District's student information and learning management services.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf. Motion carried unanimously. 8 - 0

**N) Proposed Updated Job Description**

**(INFORMATION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent has developed and updated the job description listed. A copy of the job description has been included with the agenda.

**Special Education Assistant Department Chairperson**

After the job description have been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the August 5, 2013 Board meeting.

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**XIII. NEW BUSINESS (. . .continued)**

**O) Proposed Textbook Adoption**

**(INFORMATION ITEM)**

Mr. Kevin Roberts, Director of Curriculum and Instruction, is recommending the following textbooks to the Superintendent of Schools. The books are available for review in the curriculum office by any member of the Board of School Directors who wishes to review the books, prior to the August 5, 2013 Board of School Directors meeting.

<b>Course</b>	<b>Title</b>	<b>Publisher</b>	<b>Copyright</b>
Elementary Mathematics	enVision Math	Scott Foresman/Pearson	2012

Mr. Wolf asked if it was an on-line course.

Mr. Roberts replied it is a combination of both. There is a print copy but also students can access this on-line at any time.

**P) Planned Course Adoption**

**(INFORMATION ITEM)**

Listed below are completed planned courses for board approval. All completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the August 5, 2013, Board of School Directors meeting.

**Elementary**

- Language Arts
- Mathematics

**High School**

- Environmental Science
- Video Game Design II

**Q) Resignations of Chartwells Employees**

**(INFORMATION ITEM)**

The Chartwells employees listed have submitted their letter of resignation as cafeteria employees for Chartwells, effective immediately.

**Amy Frey  
Karen Shughart**

Mr. Fry informed the Board this is the first time going through this process for employees leaving Chartwell. It does not require Board action but thought that it was important for Board members to be aware as employees resign. This is just for your information.

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**XIII. NEW BUSINESS (. . .continued)**

**R) Tenure Status**

**(INFORMATION ITEM)**

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

**Jill Edwards  
Carol Schutt**

**High School Learning Support Teacher  
High School Science Teacher**

Additional information regarding the professional employees has been prepared by Mr. Steven Smith, High School Principal.

**S) Conodoguinet Creek Watershed Association Grant**

**(INFORMATION ITEM)**

At the May 20, 2013 Board meeting the Board granted approval for the Administration to pursue grant funding from Conodoguinet Creek Watershed Association in support of cross curricular extensions of the sixth grade outdoor classroom field trips. We are pleased to announce that the District was awarded \$1000 from this grant application. An account will be established to facilitate tracking of these revenues and expenditures.

**T) Engineering Service Proposal for Oak Flat HVAC Project**

**(INFORMATION ITEM)**

As previously discussed, the Board is considering an HVAC renovation project for Oak Flat in the summer of 2014. This project would likely be funded via a guaranteed energy savings company (ESCO) rather than a bid. The administration recommends that the Board consider hiring an engineer to design the project and represent the District during the project. Barton is involved currently in the Domestic Hot Water UV Light project and recently been involved in energy modeling for the MS window project. Assuming a \$2.5M project at Oak Flat, Barton would charge a 6% fee or approximately \$150,000.

Mr Kerr informed the Board the EIT revenue came in today. It is \$500,000 plus. We will be over budget this year.

Mr. McCrea asked how much that is as a percentage.

Mr. Kerr replied he is not sure. He stated that we budgeted 4.2 percent. We are at almost 4.7 percent.

Mr. Fry informed the Board that three months ago we would certainly not have thought that.

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### XIII. NEW BUSINESS (. . .continued)

Mr. Wolf stated several months ago we were looking at being several hundred thousand under budget.

Mr. Kerr stated the budget is low for 2013-14 because of this. The good news will move forward into the next budget. I also included some paperwork for the Board on what we think close out will be for this year. I also included a Chartwell summary. There was a positive cash flow of \$77,000 at this point. The auditors have to review this so this figure will probably change.

#### U) Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

### XIII. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

### XIV. COMMITTEE REPORTS

#### A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted, and no report was offered.

#### B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

#### C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

#### D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted, and no report was offered.

#### E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

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### XIV. COMMITTEE REPORTS (. . .continued)

#### F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

#### G. Capital Area Intermediate Unit – Mr. Wolf

Dr. Gales will be leaving in December. They will be looking for a new executive director and an assistant. There is a good chance the assistant will move up to executive director.

#### H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted, and no report was offered.

### XVI. SUPERINTENDENT'S REPORT

1. We have one position to fill at the High School in Special Education. We anticipate that position being filled. It will be on the August 5<sup>th</sup> agenda.
2. We are expecting another resignation from the High School. It will be on the August 5<sup>th</sup> agenda. Nothing is official yet.
3. The Keystone scores are in. The initial report is good. We will review the data. We will have a more complete picture in August. We will report back to the Board the beginning of September.
4. Kindergarten enrollment as of today is around 174 students. It is a very similar number that we have had for the last several years. We do not look for any surprises.
5. I have an update on a before and after school program. Little Lambs is still considering the process. We met and reviewed a potential contract. They have decided to delay their decision for a potential start date of January 6, 2014 or the start of next school year.
6. Safe routes for schools I already gave that update.
7. The school solicitor let us know that on July 10<sup>th</sup> the Commonwealth Court dismissed the complaint of McCrea vs. the Big Spring School District/ Penn Township.

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Mr. McCrea asked about the filling in Cumberland County Common Pleas for the approval of the sale of Plainfield and Frankford

Mr. Fry informed the Board the due diligence period is over. Yellow Breeches sent our school solicitor two different letters with concerns. One concern was the roof at Frankford and the other was involving lighting at Plainfield. We are in negotiations with those two items. Both sides are hopeful for an October finalization. We extended their lease to cover future months.

Mr. Barrick informed the Board the PSBA is changing how the officers are going to be elected effective this year. We need to put on the agenda a discussion of the slate of officers for either August or September.

Mr. Fry told the Board that he would not receive that slate until sometime in August. He will make sure it is on the agenda. This Board will have to vote so Mr. Barrick can carry forth as well. It will be announced at the meeting that he will be attending.

Mr. Barrick replied that they are going to an electronic system. All school districts will be voting instead of just representatives at the Hershey meeting.

Mr. Wolf asked if the Hershey meeting would have no impact on the election of officers.

Mr. Fry stated that is correct.

Mr. Wolf asked if the president will serve a one year term.

Mr. Barrick that is correct.

Mr. Wolf asked are they doing away with the president elect.

Mr. Barrick replied there will still be a president elect.

Mr. Fry stated there will not be an election for the president. Once you are elected, it is a three year cycle.

Mr. McCrea talked to his niece. They wanted to express to the Board how pleased they were with the Summer Success Program just after two weeks. She was very happy with the program.

Mr. McCrea asked if there was any feed-back from the nurse or physician on rubbing a tick? Everything that I have read states just pull the tick out. Don't rub it with anything.

Mr. Fry stated we shared your concerns with the HS nurse. We have not heard back from her at this point. We will check into it and make any changes if we need too.

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**XVII. BUSINESS FROM THE FLOOR**

There was no business from the floor.

**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

**XIX. ADJOURNMENT**

Motion by Norris, seconded by Swanson to adjourn the meeting. Roll call vote:  
Voting Yes: Roush, McCrea, Norris, Piper, Gutshall, Barrick, Swanson and Wolf.  
Motion carried unanimously. 8 - 0.

The meeting was adjourned at 8:32 P.M.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, August 5, 2013**